

Milestones

Timeline illustration for PhD students in _____
 (Program)

Degree Plan ID _____

UT Austin Milestones	Expected Time of Achievement
Review degree requirements and milestones agreement form with adviser	
Successful completion of all exams (oral and/or written) needed to advance to candidacy	
Complete all required, formal coursework	
Advancement to candidacy	
IRB (human testing) approvals (if needed)	
IACUC (animal testing) approvals (if needed)	
Dissertation/treatise (or equivalent) completed, successfully defended, and approved by committee	
Student completes and files all paperwork required for graduation	
Dissertation/treatise (or equivalent) accepted by Graduate School	
Exit interview completed and submitted to Survey of Earned Doctorates	
Other program specific requirements Describe:	
Other program specific requirements Describe:	

Form completed by: _____ Date: _____

Degree Plan Requirements

Recommended Steps for Completing a Ph.D. in _____ Degree Plan ID = _____

Note: Only a few items from this broad list of degree requirements will be required for a given Ph.D. program. Always check with your Graduate Adviser or Graduate Coordinator for the most complete description of degree requirements.

Required	Recommended	Does not apply	PROGRAM REQUIREMENTS / OPTIONS	Required	Recommended	Does not apply	PROGRAM REQUIREMENTS / OPTIONS
√			Complete Milestones Agreement Form with Adviser				Satisfactorily complete second year paper
			Plan coursework / complete any required background coursework				Define area of specialization / Identify dissertation topic
			English certification (if needed, before student contact)				Defend research proposal
			X98T, as needed				IRB (humans) or IACUC (animals) approval from UT, if needed
			Proseminar / Introduction to faculty research				Form dissertation committee
			Complete teaching assistant requirement	√			Copyright tutorial
			Safety training, as needed	√			Statement of Research with Human Subjects (IRB) Form Submitted
			Learn research protocols	√			Apply for candidacy
			Fulfill first foreign language competency	√			Enroll in dissertation/treatise hours (X99R, then X99W)
			Complete second foreign language competency				Revisit career options
			Fulfill foreign language requirement, as needed				Continue to develop research proposal / proposal review
			Complete lab rotations				Give research presentation
			Identify supervising professor (or temporary advisor)				Begin dissertation data collection and/or dissertation fieldwork
			Visit Career Center, or equivalent				Apply for dissertation fellowship
			Complete required coursework for degree				Develop timeline for dissertation completion with supervisor
			Complete Pre-Qualifying/Pre-Comprehensive Exam Procedure				Complete data collection and/or dissertation fieldwork
			Prepare for major exams				Internship
			Pass project proposal and defense				Submit paper(s) for publication
			Write and submit research proposal	√			Apply to graduate / Provide placement data
			Establish qualifying exam committee	√			Contact committee members to schedule date for defense / defend
			Pass all written and/or oral qualifying exams	√			Submit dissertation to the Graduate School
			Complete master's level requirements	√			Approval of GSC Chair that all degree requirements met ("Gold Sheet")
			Apply for pre-doctoral fellowship or other extramural funding		√		Exit interview
			Establish comprehensive exam committee		√		Survey of Earned Doctorates
			Pass comprehensive exams				Register to attend convocation / Order regalia
			Formal request for admission to Ph.D. program				Other:

* Items in bold are Graduate School requirements of (nearly) all doctoral students